



**SAVANT PREPARATORY ACADEMY OF BUSINESS  
BOARD MEETING MINUTES**

**Board Meeting Minutes  
August 24, 2021 @ 5:30 p.m.**

**BOARD MEMBERS**  
Stacia Olguin, Secretary  
Lorri Scott, Treasurer  
Sequila Macon  
Brenda Montoya  
Talena Hill

**THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 DATED MARCH 17, 2020, WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.**

Currently, SPAB Board of Directors is continuing to hold Board meetings to conduct essential Board business. Based on guidance from the California Department of Public Health, the Governor's Executive Order and the San Bernardino County Public Health Officer: The public is encouraged to observe online videoconference at <https://meet.google.com/irb-uwpi-qnu?hs=122&authuser=0>. Savant Prep is also temporarily suspending public access to the conference room until further notice, so for members of the public who wish to submit a public comment to be addressed by the Board, please visit <https://forms.gle/8kEPcgSBrTk6VbTm7>. For audio of the board meeting, please dial 601-861-4457  
PIN: 399 184 863#

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**1.0 OPEN GENERAL SESSION**

**a. CALL TO ORDER: 6:01 PM**

**b. ESTABLISHMENT OF QUORUM**

<b>ROLL CALL:</b>	Present	Absent	Abstentions
Stacia Olguin	X		
Lorri Scott	X		
Sequila Macon	X		
Brenda Montoya	X		
Talena Hill	X		

**c. PLEDGE OF ALLEGIANCE**

**d. APPROVAL OF THE AGENDA**

Motion: LS      Second: BM      Discussion: JReese will not be presenting COVID-19 Illness Prevention Plan until reviewed and approved by SBCPHD; will present at September meeting  
All in Favor: 5      All Opposed: 0

Stacia Olguin	X
Lorri Scott	X
Sequila Macon	X
Brenda Montoya	X
Talena Hill	X

**e. PUBLIC COMMENT.** Comments should be limited to 3 minutes. There shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda.

**3.0 INFORMATION AND DISCUSSION ITEMS**

- a. COVID-19 Reopening Plan
- b. COVID-19 Health and Safety Policy
- c. COVID-19 Illness Prevention Plan

**4.0 ACTION ITEMS**

- 4.1 Approve 2021-2022 Employment Agreements for Marliyn Willis, Jazmine Serrato, and

**Charmane Guyton**

Motion: BM          Second: SM          Discussion: 0          All in Favor: 5          All Opposed: 0  
Stacia Olguin                  X  
Lorri Scott                  X  
Sequila Macon              X  
Brenda Montoya              X  
Talena Hill                  X

**4.2 Approve COVID-19 Reopening Plan**

Motion: SM          Second: BM          Discussion: 0          All in Favor: 5          All Opposed: 0  
Stacia Olguin                  X  
Lorri Scott                  X  
Sequila Macon              X  
Brenda Montoya              X  
Talena Hill                  X

**4.3 Approve COVID-19 Health and Safety Policy**

Motion: LS          Second: BM          Discussion: 0          All in Favor: 5          All Opposed: 0  
Stacia Olguin                  X  
Lorri Scott                  X  
Sequila Macon              X  
Brenda Montoya              X  
Talena Hill                  X

**4.4 Approve COVID-19 Prevention Plan**

Motion:                  Second:                  Discussion:          All in Favor:          All Opposed  
Stacia Olguin                  X  
Lorri Scott                  X  
Sequila Macon              X  
Brenda Montoya              X  
Talena Hill                  X

**4.5 Approve Revised 2021-2022 Employee Handbook (Personal Necessity Leave p.27, Termination of Employment p.49)**

Motion: TH          Second: LS          Discussion: 0          All in Favor: 5          All Opposed: 0  
Stacia Olguin                  X  
Lorri Scott                  X  
Sequila Macon              X  
Brenda Montoya              X  
Talena Hill                  X

**4.5 Board Comments:** *no comments at this time*

**5.0 ADJOURNMENT.**

Motion: LS          Second: BM          Discussion: 0          All in Favor: 5          All Opposed: 0  
Stacia Olguin                  X  
Lorri Scott                  X  
Sequila Macon              X  
Brenda Montoya              X  
Talena Hill                  X

5:51 p.m.